

**Castlehead High School Parent Council  
Minutes of Annual General Meeting 04/06/2025**

<b>Present</b>	<p><b>Karen McArdle (KM) Chairperson</b>  <b>Caroline Johnstone (CJ) Chairperson</b>  Gordon Menzies (<b>GM</b>) <b>Headteacher</b>  Iain Stephenson (<b>Treasurer</b>)  Alison McKeary (<b>Secretary</b>)  Hannah Cunningham</p>
<b>Apologies</b>	<p>Lesley Turnbull  No other apologies received</p>
<b>Minutes of Previous Meeting</b>	<p>Previous minutes agreed</p>
<b>Head Teacher Report</b>	<p><b>LEARNING ESTATE STRATEGY UPDATE</b>  <b>Attainment &amp; Achievement</b></p> <ul style="list-style-type: none"> <li>• Leavers destinations highest ever at Castlehead and 5<sup>th</sup> in Renfrewshire. 97%</li> <li>• Literacy and Numeracy above VC for Leavers and Local Measures for first time and above pre-covid levels.</li> <li>• Breadth and Depth</li> <li>• S4 5@L5 above VC (Above St Benedicts/Linwood/Johnstone/Gleniffer for first time on record)</li> <li>• S5 1@L6, 3@L6 and 5@L6 Above VC for first time since COVID</li> <li>• Attainment for all leavers, above VC in all measures for the first time at CHS</li> </ul> <p><b>Curriculum</b></p> <ul style="list-style-type: none"> <li>• Curricular change going well with additional qualifications already 'banked for new S4 pupils)</li> <li>• <b>Changes to the assessment arrangements that Castlehead are undertaken have already been implemented in other Renfrewshire schools and there have been early signs of success.</b></li> <li>• <b>Senior &amp; Parent Information Evening being planned for August to inform parents of Assessment arrangements.</b></li> <li>• <b>Planned assessment block timetables to be issued to each parents.</b></li> <li>• Wider Achievement – Skills class into S3</li> <li>• Celebrating Success continues with Values Awards, Social Media, Satchel:One and Awards Evening – <b>Raised the potential of a new Parent Council Award</b></li> </ul> <p><b>Staffing</b></p> <ul style="list-style-type: none"> <li>• Retirements: M Anderson (Chemistry – September 2025)</li> <li>• Maternity Leave: L O'Neill (A O'Sullivan returns), V Adam, G Fraser, G McFarlane returning.</li> <li>• Returning Staff: Danny Johnston</li> <li>• Staff leaving: Rebecca Peat, NQT's, D Dagleish</li> <li>• Appointments: Bio/Chem, Spanish/French, PT Attainment, Temp English</li> <li>• NQT's in Music</li> </ul> <p><b>Successes/worth mentioning</b></p> <ul style="list-style-type: none"> <li>• S5/6 Team work day</li> <li>• Creativity Week – Local and National Press</li> <li>• Rights Respecting Schools – Silver Award</li> <li>• Whole School Awards Ceremony - <b>Seniors only award night discussed but keen to keep ties to S1 looking up to S5/S6 as an example to aspire to.</b></li> <li>• Activities Day</li> </ul>

	<ul style="list-style-type: none"> <li>• Digital Schools Award</li> <li>• Pupil Mental Health Ambassadors (RAMH)</li> <li>• Young Leaders of Learning, Digital careers event, digital creativity workshops, Duke of Edinburgh, Glasgow Airport visits, Janet Coats awards, Man City/Anfield European trips, Paired reading, panto trip, primary netball, Renfrewshire Musician of the Year. Renfrewshire concert, Renfrewshire cross country and athletics, Renfrewshire games, Paisley Book Festival, Forth Road Bridge trip, Kelvingrove art gallery, Paris Trip, Ski Trip, Snowball, Xmas concert, Xmas Fayre, summer concert, DXC pupils success, UK Maths Challenge, Wider Achievement Fayre, Mobile phone policy, Future Paisley steering group, Youth Achievement Pupils, Great Christmas House event, Santa Dash, Waterstones book visit, Castlehead Comics collection with Neil Slorance 2<sup>nd</sup> edition, MVP and I am Me training for senior pupils, Non-Violent Resistance training for staff, Trauma Informed practice training for staff, Moya Castlehead young artists and many more.</li> <li>• School Improvement Plan (3 years)</li> <li>• Progress is positive on all areas:</li> <li>• LTA – Progress in classrooms, practice, pedagogy, Young Leaders of Learning.</li> <li>• Attainment – Mentioned before</li> <li>• Wellbeing</li> </ul> <p><b>Self- Evaluation</b></p> <ul style="list-style-type: none"> <li>• Recent SE has progressed to 4 x GOOD's in preparation for Inspection– <b>Anticipating HMSI visit due over the next year.</b></li> <li>• HMIE Survey's</li> <li>• Staff – Progress in last 3 years</li> <li>• Parents and Pupils out before end of term.</li> </ul>
<b>Treasurers Report</b>	<p>Opening Balance - £4575.29  Total expenditure for year - £1,722.44  Total income for year - £1381.60  Closing balance - £4,234.</p> <p>Still have £1400 to come off for lockers. £700 - £800 for Garden leaving Approx. £2000 available to spend.</p>
<b>Other Matters Arising</b>	<p>Appointment confirmed at AGM for:  <b>Karen McArdle (KM) Chairperson</b>  <b>Caroline Johnstone (CJ) Chairperson</b>  Iain Stephenson (<b>Treasurer</b>)  Lesley Turnbull (<b>Secretary - Shared</b>)  Hannah Cunningham (<b>Secretary – Shared</b>)</p> <p>These were unanimously nominated, seconded and accepted.</p>
<b>AOCB</b>	<p>An acknowledgement and “Thank you” was recorded for all the years of service on the Parent Council to Alison McKeary.</p> <p>At next Parent Council meeting we proposed that some of the agenda be set aside to finalise Christmas Fayre assignments and activities.</p>
<b>Date of next Meeting</b>	<p>Wednesday 17<sup>th</sup> September 2025 6.30pm</p>