

Castlehead High School

Guide to our Attendance Policy



WHY ATTENDANCE MATTERS

When you attend school on a regular basis, you take an important step towards reaching your full potential, and are given the greatest opportunity to learn new things and develop your skills. If you miss school frequently, you can fall behind with your work and do less well in exams, as well as missing out on fun social interactions with your peers.



SCAN TO READ THE POLICY



Pupil responsibilities

- ◆ You are expected to attend classes every day, on time.
- ◆ You are aware of the dangers of truancy and the negative impact absence has on their learning.
- ◆ You should only stay off school when your health is too poor to attend school.
- ◆ You are encouraged to share any concerns which may affect your wellbeing with your Pupil Support teacher,
- ◆ You are expected to engage meaningfully with supports put in place to help you attend school.



What to do if you can't attend

Your parent or carer should call the school on 0300 300 1300

Press Option 1

Give details of the absence

This will provide the school the security of knowing you are safe if you do not arrive.



What to do if a text is sent

Your parent or carer must contact the school immediately on 0300 300 1300 - Press Option 1 and provide the details of where you have been if not in class.



Why do we want you to come to school ?

- You'll build strong friendships
- You'll get to experience lots of interesting activities
- You'll have better life chances
- You'll develop lots of skills which will prepare you for work
- We love having you here

We will not normally give a family permission to take pupils out of school for holidays during term-time and will record it as unauthorised absence.

SUPPORT AND INFORMATION



Childline



Cognis



gov.scot

If you are anxious about school, please ask for help. Speak to the school or scan the QR code



DID YOU KNOW? A two week holiday in term time means that the highest attendance you can achieve is 94.7%