

**Castlehead High School Parent Council
Minutes of Meeting 18/1/2023**

Present	<p>Graeme Lawrie (GL) Joint Chairperson Gordon Menzies (GM) Headteacher Claire Wilson DHT Iain Stephenson (IS) Treasurer Alison McKeary Secretary Michele Stark Sharon Lawrie Margaret McLeod (MM) Karen McArdle Caroline Johnstone Lesley Turnbull</p>
Apologies	Kirsteen Forrest, Elaine Wong, Linda Dunwoodie, Gail Whitnall (DHT)
Minutes of Previous Meeting	Previous minutes agreed
Head Teacher Report	<ul style="list-style-type: none"> • Successful Christmas period seen return of school concert. Recent Ski trip a great success and announcement of Modern Language trip later this year sees a level of normality return to school. • School ongoing self evaluation – views to be gathered from pupils, parents, staff to plan for future improvements across school community. Questionnaire to be issued to parents. • School Website – nearly complete just a few areas to be finalised • Senior phase attainment currently being reviewed to identify pupils requiring targeted support. • Pupils from Higher Leadership Team developing promotional video for the school • Option choice due to commence for S2 – S5 • Free choice to scope and guide development of option choice form. Should allow for more option choices and try to offer pupils their first choice. • Strikes – Mr Menzies unable to provide any further update, this is a Union matter • Promoting Positive Behaviour – feedback requested from PC members. Policy currently under review and will be available on the website once complete. New policy proposal -target for review by PC around Easter time. • Awards Ceremony to take place in Martyrs Church • S6 Graduation to be held on their last official day
Other Matters Arising	<p>GL – Christmas Concert Raffle raised £175 GL attended Parent Council Liaison Meeting – minutes available to anyone interested in receiving. PC Funds approx. £2500 – there will an accurate breakdown of the bank account balance and any money owed at the next meeting GM to provide costings for wall banners and still a requirement for more uniform items, specifically jumpers. Items and sizes to be confirmed. Discussion around ideas on how parents/pupils can donate/re-cycle items of school uniform to the school. School Lottery Update – TBC Continue to promote lottery through Facebook, School Website and App.</p>

AOCB	MM shared experience of gaining materials from council and in conjunction with community project through employer painted areas around associated Primary School. MM also suggested parental engagement for outdoor area improvements. MM requested schools view on unacceptable behaviours in the playground. GM confirmed zero tolerance and is addressed through Promoting Positive Behaviour's policy. MM asked if any further extracurricular activities being offered with suggestion of parental involvement. GM meeting will Active Schools Coordinator and will update after meeting.
Date of next Meeting	Next Meeting 15 th March 2023

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