

Dear Parents, Carers and Pupils

Pupils are due to return to school on Monday 16th August. We will issue timetables for pupils for the week beginning 9th of August including details of arrangements for the 16th August and what mitigations will still be in place for the new session.

Senior pupils who wish to make option choice changes should come into school on Thursday 12th August at the following times

Oakshaw pupils 12 to 1pm

Maxwellton pupils 1 to 2pm

Camphill pupils 2 to 3 pm

OUR VALUES

A strong community has shared vision and values.

Our school values are **respect, honesty, learning, success, positivity, resilience, and confidence – the magnificent 7**

We all want great learning that delivers the right qualifications, the right skills and the right attitudes which lead to success for every pupil.

The building blocks of this success are

Being confident and believing in your self

Having a positive attitude about what you can achieve and the type of person you can become.

Being resilient and not giving up

Being honest

And the value that underpins and grounds all these others is Respect - respect for yourself, your family, your school community and for other people

We want every pupil to be proud of themselves and proud of their school community and you can be assured of our absolute commitment to making this happen.

SCHOOL UNIFORM

Our dress code in Castlehead reflects aspiring, hard -working young people. It is important for every pupil that this is the message we send to prospective employers and the wider community. This session we will work hard to ensure the highest standard of uniform and I appreciate your support in this.

Our uniform is:

- **White shirt and school tie**
- **Black jumper**



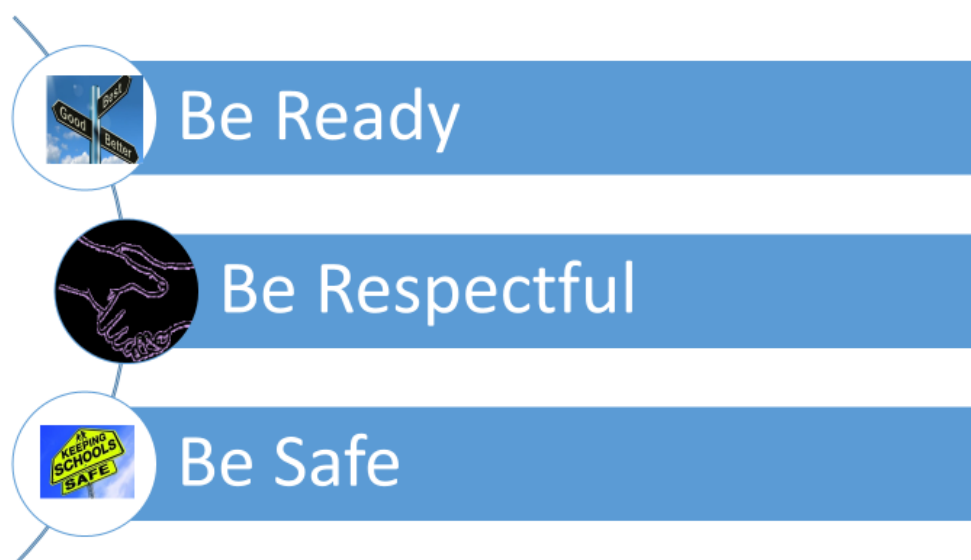
- **Smart black trousers / black skirt**
- **black shoes / black trainers**

We are committed to working with pupils to ensure that every pupil displays the high standard we are aiming for. **We would ask your cooperation in ensuring the following items are not worn at school.**

- **Leggings. Jeggings,**
- **black jogging trousers**
- **training shoes that are pink, white, yellow etc.**
- **coloured / striped jumpers / hooded tops**
- **Tops with logos and writing – e.g. pretty young thing, adidas, nike etc**
- **black jeans**

If your child tells you that everyone is wearing leggings, tops with this is not the case. Those who wear leggings, hooded tops, jogging trousers are a very small minority of the school population.

BE READY, BE RESPECTFUL, BE SAFE



We now only have three rules that we are asking pupils to follow. Following these rules will allow us to create an environment that is safe, respectful and that will allow us to focus on learning and teaching. Please take some time to discuss the three rules below with your child

ATTENDANCE AND ABSENCE REPORTING

You are the most important influence on your child. We are committed in CHS to working in partnership with you to enable your child to achieve success in school and in their future lives. We have a shared duty of care and commitment to keep your child safe, secure and healthy.

Research points to one thing, attendance has a direct impact on how successful your child will be.

When your child is absent from school this can be recorded by the school as either authorised or unauthorised. Please inform the school of the reason, why your child is absent, and this is recorded as an authorised absence.

A pupil who is absent and for who we receive no communication as to why will be marked as an Unauthorised Absence.

There are many reasons why a young person's attendance might not be what we would like it to be and these will always be taken into account. If you are concerned about your child's attendance rate and their absences please contact their Pupil Support Teacher and we will do all we can to support you and your child to minimise the damage done to their progress.

If your child is going to be absent from school through illness etc. please contact the school office as soon as possible. If you think they may be off for a few days, please keep us informed.

THE SCHOOL DAY

A reminder that the times for the school day are as follow

Monday, Tuesday & Thursday

Period 1 – 8.50 - 9.40

Period 2 – 9.40 – 10.30

Interval – 10.30 – 10.45

Period 3 – 10.45 – 11.35

Period 4 – 11.35 – 12.25

Period 5 – 12.25 – 1.15

Lunch – 1.15 – 2.00

Period 6 – 2.00 – 2.50

Period 7 – 2.50 – 3.40

Wednesday & Friday

Period 1 – 8.50 – 9.40

Period 2 – 9.40 – 10.30

Interval – 10.30 – 10.45

Period 3 – 10.45 – 11.35

Period 4 – 11.35 – 12.25

Lunch – 12.25 – 1.10

Period 5 – 1.10 – 2.00

Period 6 – 2.00 – 2.50

On the first day of term all First year pupils should report to the school auditorium at 8.50 where they will be organised into their classes. Fourth Year pupils will escort the first year between all classes for the first week.

The areas of responsibility for our Deputes are as follows

First and second year

Mr Anderson

third year and sixth year

Ms Whitnall

Fourth year and Fifth year

Mr Dunlop

The percentage of pupils using the canteens is one of the highest in Renfrewshire and I would ask all parents to encourage their children to use the canteens. The canteens offer a very varied, healthy menu at reasonable cost.

Please note that first year pupils are asked at lunchtime to remain on site and not to leave the school premises. If you wish to give your permission for your child to be

allowed to leave the school at lunchtime can I ask that you contact the school office and we will produce a pass that will allow them to leave.

Further to this we would request that Castlehead pupils did not frequent the High Street or the Paisley Centre at lunchtime.

PUPIL SUPPORT TEACHERS

Our school is organised into 3 houses -Maxwellton, Oakshaw and Camphill.
S1 pupils will be notified of their house group when they receive their timetables.

Maxwellton

Mrs Abercrombie

Oakshaw

S2-6- Miss Campbell (Maternity cover for Mrs Stewart)

S1- Mr Johnston (Maternity cover for Mrs Stewart)

Camphill

Mrs Duggan

Miss Campbell

S1- Mr Johnston (Maternity cover for Mrs Stewart)

Harris Base /Targeted Support

Ms McFarlane

PARENT COUNCIL

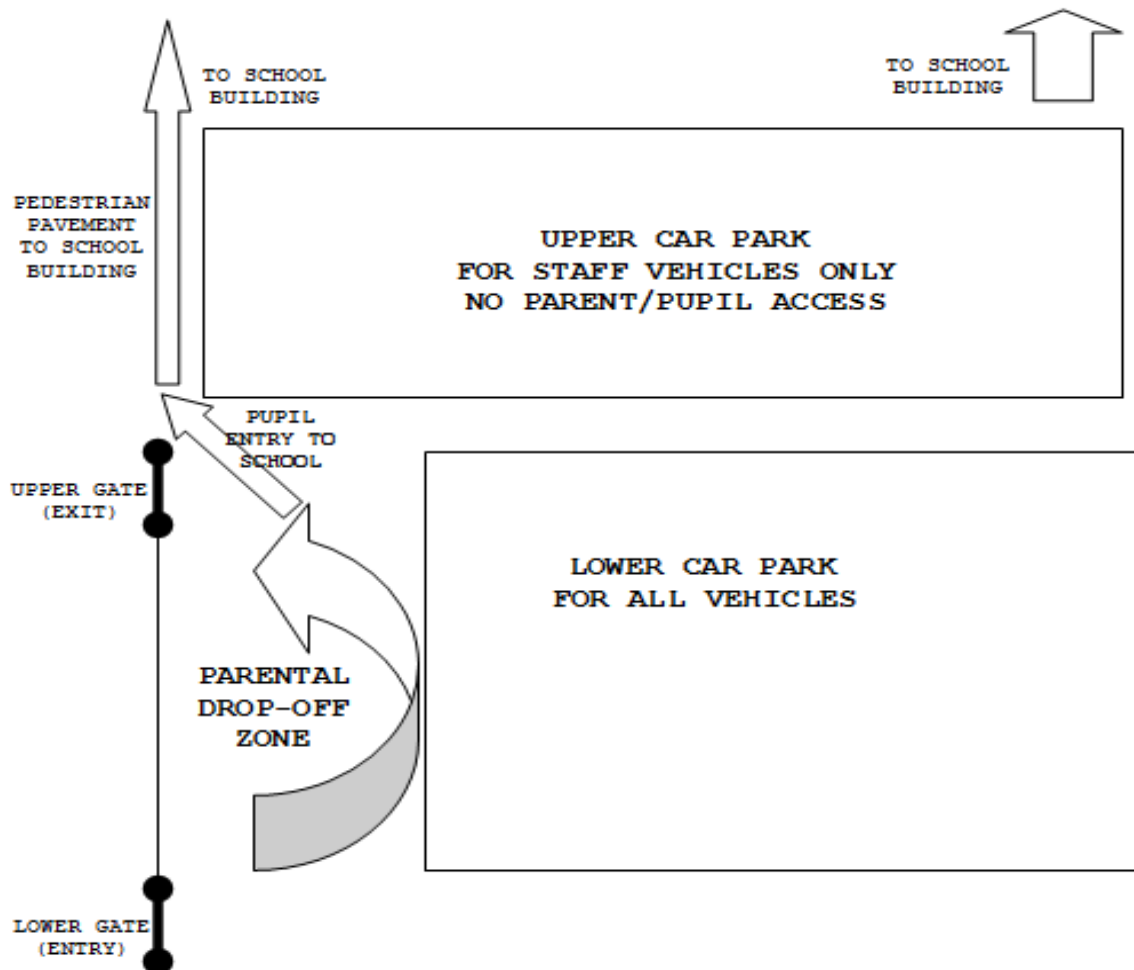
The Parent Council in Castlehead contributes much to the life of the school. Every parent and carer is a member of the parent council and by coming along to the meetings you can have a real influence on the school. The Parent Council meets throughout the school session. A number of parents have recently left because their children have moved on from school and we are now looking for new members to come along and join.

The parent council has many roles ranging from representing the views of parents, determining school policies, discussing changes to the curriculum and determining changes that will allow the school to keep building on success. Input from parents is vital if we are to continue to improve and serve our community.

It would be much appreciated if you could give this some thought and decide to join this group. **The first meeting is scheduled for 6.30 on the 25th of August.**

DROP OFF AND PICKUP

The school can be very busy in the morning, particularly the car park. In order to ensure a smooth flow of traffic can I ask that if you are dropping off your child that you do so at the drop zone rather than higher car park. This will allow a much better flow of traffic and reduce the time taken to get in and out the school. Your cooperation with this would be much appreciated.



Kind Regards
Martin Macdonald
Headteacher