

## Castlehead High School

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**Head Teacher: Martin Macdonald BSc (Hons), PG Diploma**



**Children's Services**  
Director: Steven Quinn

03/06/2021

Dear Parent/Guardian,

### **Primary-Secondary Transition 2021**

At Castlehead High School we are very much aware of the challenging, unusual circumstances that we find ourselves in due to the COVID-19 pandemic and the impact that this has had on our day to day lives.

We are keen to reassure you that supporting a smooth transition between Primary 7 and S1 remains a priority for everyone at Castlehead. We would like to update you on what we have already done and what we will be doing to support the transition process.

Our transition process has been running over the last year. We have been working closely with staff in the primary schools to ensure smooth transfer of information, including friendship groups etc. to allow us to place pupils in the most appropriate class. Our Support for Learning team and home link have been involved throughout the transition process to ensure that we have appropriate support plans in place for pupils where needed.

### **Transition Programme**

In place of our usual 3-day induction visit pupils will have the opportunity to take part in the transition activities below:

- **Literacy Transition Project**  
Delivered by CHS English Department staff
- **Virtual Assembly/Q+A session**  
Delivered by Mr Macdonald (HT) and some of our S6 pupils
- **Pathway to Castlehead workshop**  
Delivered by the CHS Pupil Support Team
- **Technical/Design Challenge**  
Delivered by CHS Technical Department staff

In addition, pupils will have a visit to Castlehead.

The visit to Castlehead for West pupils will take place on **Thursday 24<sup>th</sup> June**. Pupils should arrive at Castlehead for 9:30am. Pupils will be walked back to West at 12:15pm by Castlehead staff.

During their visit, pupils will remain in their existing class bubbles and strict COVID risk assessment/guidance will be followed.

Although pupils do not currently need to wear a face covering in West, pupils (unless exempt) will be required to wear a face covering at all times whilst in the Castlehead building.

During the visit pupils will be taking part in some outdoor activities, so are permitted to wear their own suitable clothing, rather than their school uniform.

### **Parental engagement**

We are also running a programme of virtual parent/carer information sessions and workshops to support the transition process.

Information regarding the programme, including how to book can be found [here](#)

The link will also allow you to access our Primary transition Parent/Carer presentation.

Please note that all our transition plans are subject to change depending on National and Local Authority Guidance. If you have any questions, please feel free to contact the school by email: [castleheadallstaff@glow.sch.uk](mailto:castleheadallstaff@glow.sch.uk)

I hope you and your family keep safe and well.

Yours sincerely

Mr M Macdonald  
Head teacher